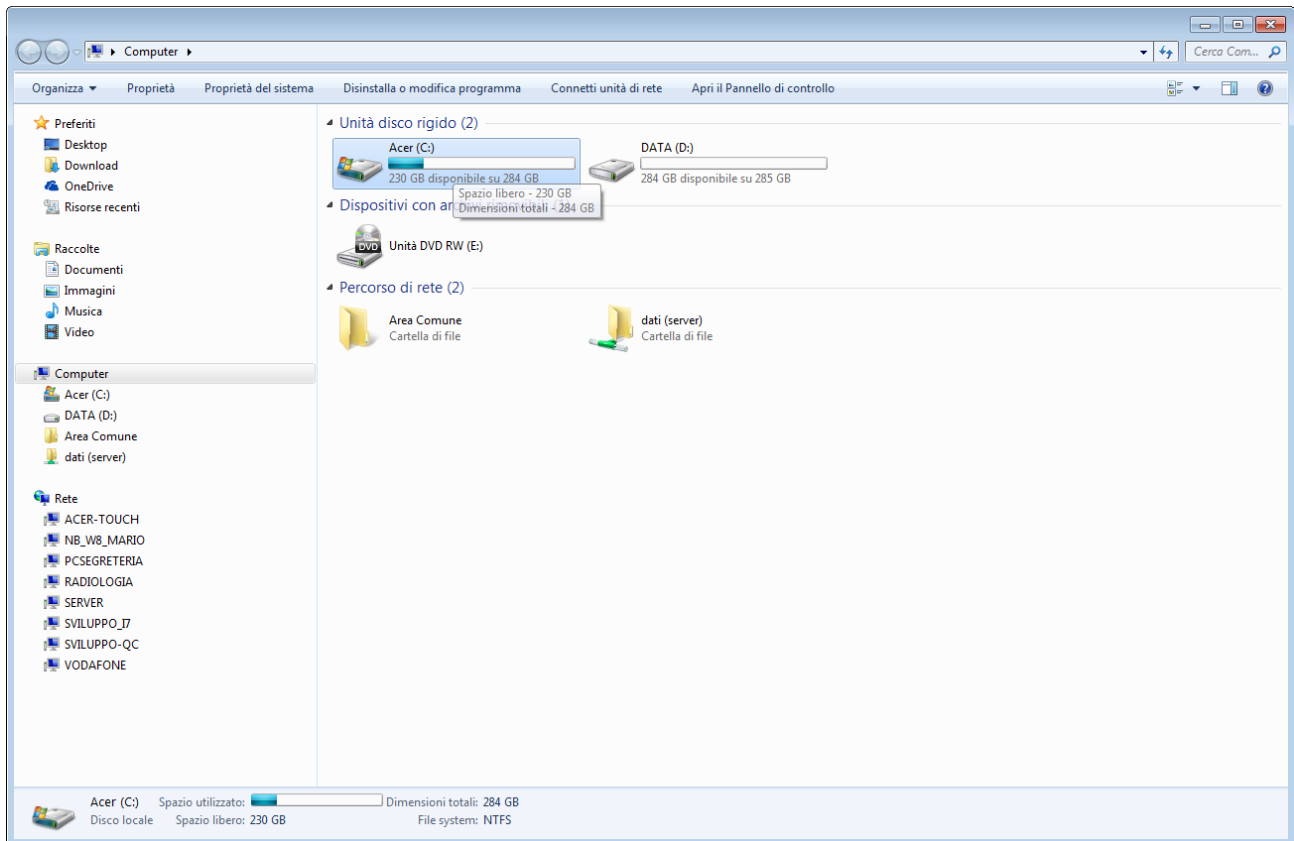
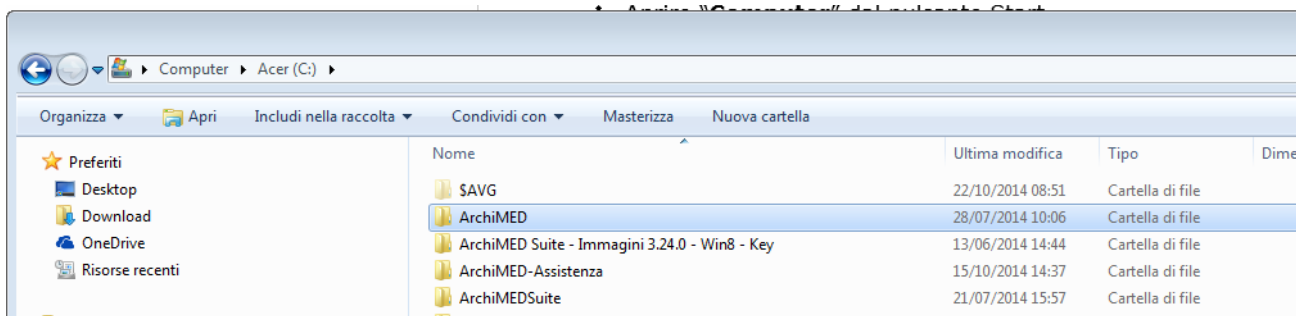


OPERATIONAL GUIDE TO BACK UP DATA ON CD / DVD

- ❖ Open **"Computer"** from the Start menu.
- ❖ Open the disk where you work with ArchiMED Suite (for example: "C", "E", etc.)

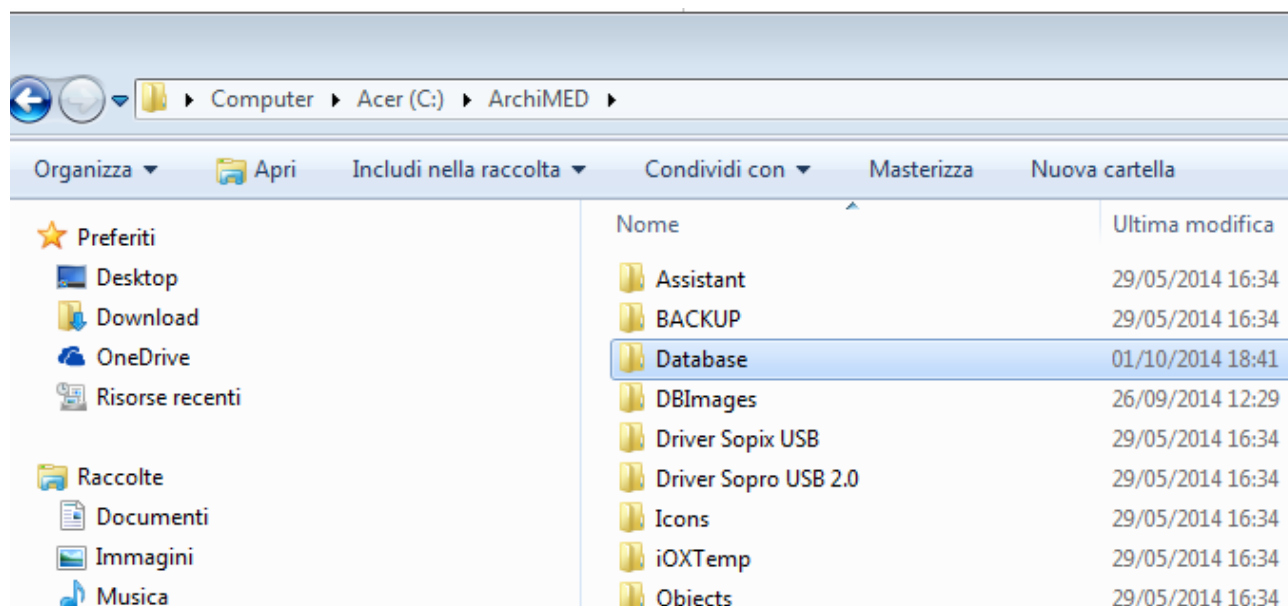


- ❖ In the disk, look for the folder **"ArchiMED"** and open it.

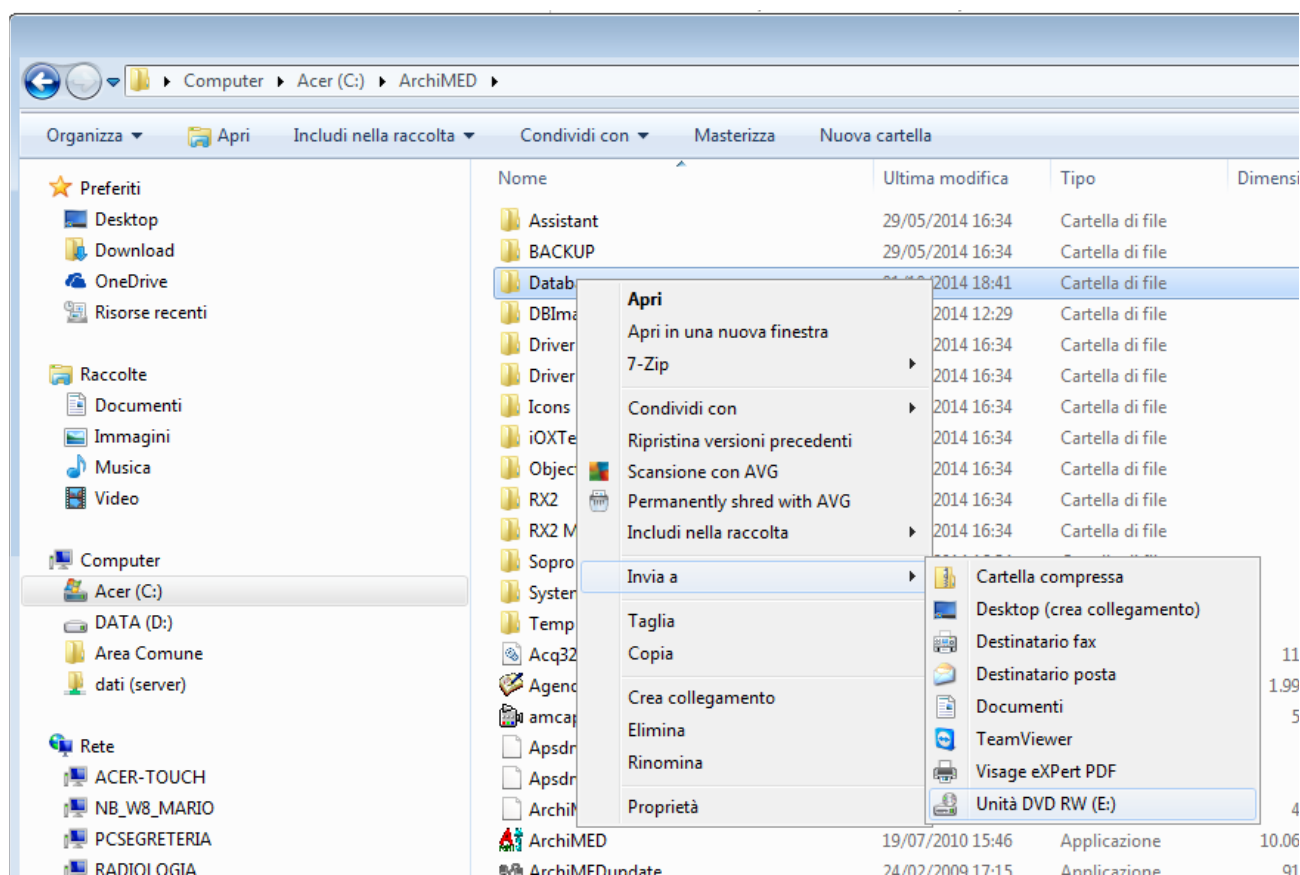


- ❖ In the folder "ArchiMED", click with the right button of the mouse on the folder **"Database"**.

Guide to backup data on CD/DVD

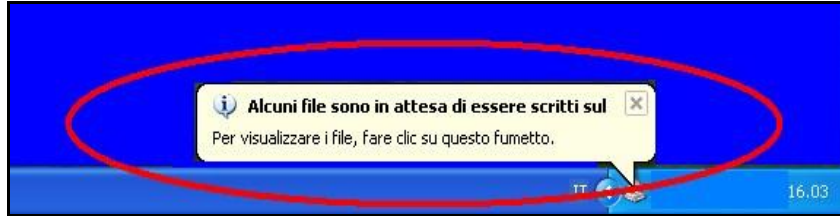


❖ Put the cursor of the mouse on "**Send to**" and click on the burner icon.



Guide to backup data on CD/DVD

- ❖ Do the point 4 – 5 – 6 again for the folder "**DBImages**", that is in the folder "ArchiMED" too.
- ❖ Click on the **balloon** that will appear in the lower right, which remember us that some data are waiting to be written on the Cd/Dvd.



- ❖ Write data on the Cd/Dvd clicking on "**Write data on the Cd**".